

**IN THE COURT OF APPEALS OF OHIO
TENTH APPELLATE DISTRICT**

Print

PLAINTIFF

VS.

CASE NO. _____

DEFENDANT

REQUEST TO FILE TRANSCRIPT

To: _____
REPORTER

Please prepare and file the transcript of proceedings in this case that occurred on _____, 20____, with the Clerk of _____ . Notice of Appeal was/will be filed on _____, 20____. Therefore, the transcript must be filed on or before _____, 20____.

REQUESTING ATTORNEY

ADDRESS

CITY, STATE

ZIP

TELEPHONE

FAX

EMAIL

DATE

In addition to completing and filing this form, it is the responsibility of the appellant to contact the court reporter to arrange for preparation of the transcript. If you are filing an appeal from the Franklin County Municipal Court, you should also complete the form found here: [Municipal Court Transcript Request Form](#)

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